

**Calhoun County Agricultural & Industrial Society**  
**P.O. Box 311, 720 Fair Street – Marshall, MI 49068 (269) 781-8161 Fax (269) 781-6377**

**Vendor Rules and Regulations**

1. Define spaces will be leased to the Lessee specifying size, location, and use to be made of it. No change will be allowed without the consent of the Calhoun County Fair Management. Each Lessee shall occupy his premises only. Failure to do so will subject him to forfeiture of space. The Calhoun County Fair, through the Management, reserves the right to designate and/or change the location of the Lessee at any time, at the discretion of the Calhoun County Fair Management.
2. The Calhoun County Fair Management reserves the right to reject any application and return the deposit made.
3. A deposit in the amount of one-half (50%) of rent charge is required to hold space.
4. NO REFUNDS AFTER JULY 1<sup>ST</sup>. Refund requests must be RECEIVED via letter, or fax by this day.
5. Lessee MUST provide Calhoun County Fairgrounds Management a list of food items for sale. Management has the right to restrict items for sale by the Lessee. Menu MUST be returned with contract.
6. **BALANCE DUE MUST BE PAID IN FULL BY JULY 15<sup>TH</sup>. NO EXCEPTIONS!** The Calhoun County Fair Management reserves the right to re-sell, and retain deposit on all spaces not occupied and paid in full by JULY 15.
7. Electrical charges will be \$15.00 for hookup. Usage charges will be paid directly to the Electrician at \$1.50 per amp with a minimum charge of \$25.00. A \$50.00 deposit will be required for any Calhoun County Fair breaker used (deposit is refundable if returned in good working condition) – see Fair Management.
8. House trailers and trucks will be parked only where designated by Calhoun County Fair Management. **CAMPING IS NOT INCLUDED IN YOU RENT. CHARGE IS \$155.00 with an ADDITIONAL \$50.00 deposit which is refundable with a clean campsite at the end of the week.**
9. All property brought on the premises of the County Fair shall be at the sole risk of the Lessee; the Calhoun County Fair shall not be liable to the Lessee, or any other person on the premises for injury, loss, or damage to the property; the Lessee shall hold the Fair harmless from any and all claims of liability of any kind resulting or brought by third parties against the Calhoun County Fairgrounds.
10. The Lessee agrees to carry liability insurance with minimum limits of \$300,000.00 per occasion. **MUST FURNISH CALHOUN COUNTY FAIRGROUNDS OFFICE MANAGEMENT WITH A COPY OF THIS LIABILITY COVERAGE. COPY MUST BE ON FILE AT THE OFFICE BEFORE SET UP ON THE GROUNDS.**
11. The Lessee agrees to leave premises and property covered by the contract in the same condition as when he took possession.
12. All Lessees shall post in a conspicuous manner, at the front of their display, a sign showing the price to be charged for food, drinks or other articles for sale or services performed.
13. **NO DOGS OR OTHER PETS WILL BE ALLOWED ON THE MIDWAY (EXCEPT SERVICE DOGS). LESSEE WILL NOT BE ALLOWED TO HAVE DOGS OR OTHER PETS ON THE PREMISES.** There is requirement of the health department.
14. **IT IS AGREED THAT ALL LESSEES (Merchants Bldg. and Midway Spots) WILL MAN THEIR BOOTHS FROM AT LEAST 10:00AM TO 10:00PM. ALL WEEK – NO EXCEPTIONS. Take down after 10:00pm but no driving on the grounds until after the Fair closes – NO EXCEPTIONS.**
15. All deliveries must be made before **10:00AM** on any day of Fair, except in case of emergency (must be cleared with the Fair Office).
16. No loudspeakers, amplifier, radio or other broadcasting device is permitted on the rented premises under this contact.
17. Gray water must be drained to a holding tank and taken to the dump station. There will be NO draining or dumping on the ground.
18. All spots will be clearly marked and there will be NO Trailers and/or awnings outside of the markings. Calhoun County Fair reserves the right to have trailer removed.
19. Meal Tickets must be redeemed by September 15<sup>th</sup>.
20. Any type of unit with electrical devices must have a working fire extinguisher in unit.