

# Calhoun County Agricultural & Industrial Society

## Minutes of Board Meeting

November 16th, 2015 – Marshall Middle School - 7:00 PM

### **Call to Order**

The November 16th, 2015 Board meeting was called to order by CCAIS Board President, Doug Wildt at 7:00 pm at Marshall Middle School.

Pledge of Allegiance was led by Vic Parker.

Attendance with Roll Call was conducted by Susan Baldwin.

Present: Doug Wildt, Jim Olds, Tom Carr, Susan Baldwin, Amanda Shreve, Steven Benham, Hope Horton, Vic Parker, Vic Potter, Shirland Redfield. Excused: Nick Collier

Secretary's report of the October 19th, 2015 minutes was given. Motion was made by Susan Baldwin, seconded by Vic Potter to file the minutes as presented. Vote was all in favor.

Treasurer's Report – Amanda Shreve provided the Treasurer's report. Cash balance on hand is \$181,891.61. She noted that CCAIS is gradually moving all cash to the new account. She also discussed the Balance Sheet and the Profit and Loss Statement. Shreve noted that the new Halloween event netted over \$2000 – good for the first year. Winter storage should bring in about \$20,000. She still has to allocate the staff time. The Finance Committee discussed grants, grandstand events for the 2016 fair and quotes for garbage removal. Doug Wildt asked why the golf outing line item still shows a balance as he thought the proceeds had been applied to the mortgage. Amanda Shreve and Cindy Thomas explained that CCAIS still holds one year of payments in escrow at the Community Foundation and in reserve in case of emergency, and these funds are shown on the statements. Vic Potter moved that the financial report be put on file, Steve Benham seconded, motion was approved.

**Public Comment** - requested for any agenda items.

None.

## **New Business:**

- 1. TJ Schmidt Carnival Contract** – Megan Harvey discussed the proposed changes to the carnival contract. One change allows CCAIS to continue to contract with concessionaires whom it has in place when the carnival contract is signed and to be able to replace concessionaires if needed. The contract is also being amended to require the carnival to provide an employee roster a month prior to the fair so CCAIS can do its own background checks. Vic Potter asked if the provision was still in place to have TJ Schmidt and CCAIS review the agreement annually. Harvey confirmed that the provision is still in the contract. Motion made by Vic Potter, supported by Amanda Shreve to approve the contract as amended. Motion passed.
- 2. Nominations Committee Selections** – Doug Wildt reported that the Nominations Committee had met. There are four seats up for election this year. Shirland Redfield has decided not to run again for the Board. The Committee has proposed the following names for election to the Board: for re-election - Nick Collier, Jim Olds, Vic Parker. For Election – Art Kale.
- 3. 2015 Annual Meeting – December 2** – The Board reminded members that the Annual Meeting has been moved to December 2 due to schedule conflicts. The meeting will take place at Marshall Middle School at 7 pm.

## **Events and Committee Reports:**

- a. 4H Council** – Marilyn Letts reported that Council Officers were recently elected – all are new officers with the exception of Treasurer. The Banquet is scheduled for Dec. 3 at 6:30 pm at Marshall High School. Attendees are asked to bring a non-perishable food item or a toy.
- b. FFA Report** – Amanda Shreve reported that both Homer and Marshall FFA are holding fruit sales fundraisers now. Marshall FFA has suffered from no teacher being assigned for the last couple of years. Members are asking people to sign a letter to the school to ask for more teacher support.

- c. Floral Hall Building –John Taylor stated that the Hall is looking for new showcases to replace the current ones that are in disrepair.
- d. Houston School – no report.
- e. Maple Grove Church – Margaret Taylor stated the Holiday programs will be coming up. There is a euchre fundraiser for the church on Dec. 4 at the Community Center.
- f. Grounds – Gordon Smith reported that winterizing of the fairgrounds is done. The Youth Challenge Academy came in on Sunday to help with raking.
- g. Electrical System – no report.
- h. Marketing Committee – Hope Horton reported that she has contacted the local movie theater about options to advertise on the screen. Waiting to hear back.
- i. Sponsorships – Megan Harvey reported that she is looking into MDARD grant opportunities. Megan asked for feedback on the website for the sponsors section. Asked people to check the links. She also would like members to check the calendar of events and let her know of any changes or additions. Bud’s Towing is partnering with CCAIS for the Marshall Christmas Parade and the King and Queen will be riding along on the float.
- j. Operation Committee – Vic Parker reported Parker and Vic Potter met with Bruce Rapp and committees about merging the multiple checking accounts. Parker spoke with the Church and School representatives about upkeep and about painting versus siding. The goal is to get the front end of the fairgrounds into good shape, then move toward the back. Doug Wildt talked with Vic Parker about drainage issues between the stage and the ground in front of the grandstand. May have to look into putting in drains.
- k. Cruise the Fountain – Megan Harvey reported that the committee has started meeting and things are going well.
- l. Fundraisers – golf outing – Cindy Thomas announced the new co-chairs for the event – Amanda Shreve and Ryan Harvey.

- m. Fair Museum – Joanne McKeever reported that the Museum had a euchre fundraiser last Friday and raised \$483.
- n. Five Year/Master Plan – Susan Baldwin reported that the next Master Plan Committee meeting is scheduled for Thursday, Nov 19 at 7 pm at the Fair office. All are welcome to attend.
- o. Small/Large Animal Committee - Tom Carr reported that there will be no activity for the Small Animal Auction committee until after the first of the year. Large Animal Committee – no report.

**PUBLIC COMMENT** – three minute time limit and one opportunity to speak.

Cindy Thomas reported on the Policy Committee work. She is asking for copies of any policies or operating documents that other committees or groups have so they can be included in the Policy Committee materials. This information will be needed if we would like to conduct an audit of the fair books.

Pattie Baughman asked when the information for the absentee ballot would be sent out for Board member voting. Susan Baldwin explained that under the current bylaws, only proxy voting is provided for, but that the proposed bylaws amendments would include absentee voting. Baughman also asked if there are member cards available. Megan Harvey said to contact her at the fair office. Baughman also asked for information on the status of the horse barns. It was stated that the barns were being evaluated by the 5 Year Plan committee.

Shirley Myers asked for the dates of the 2016 fair. Megan replied that the dates for the fair are Aug. 14 – 20.

Megan Harvey reported that she has been appointed to the Convention and Visitor's Bureau Board. CVB is looking to spend money on events that bring visitors to the county who stay in hotels, such as the Cruise. Megan will make sure that the CVB knows about the CCAIS events.

**BOARD COMMENTS –**

None.

**Adjournment** – Motion was made by Vic Potter, seconded by Jim Olds, to adjourn the meeting at 7:28 pm. Motion passed.

Submitted by Susan Baldwin, Board Secretary