

Calhoun County Agricultural & Industrial Society

Minutes of Board Meeting

January 18th, 2016 – Marshall Middle School - 7:00 PM

Call to Order

The January 18th, 2016 Board meeting was called to order by CCAIS Board 1st Vice President, Vic Potter at 7:00 pm at Marshall Middle School.

Pledge of Allegiance was led by Nick Collier.

Attendance with Roll Call was conducted by Susan Baldwin.

Present: Vic Potter, Jim Olds, Susan Baldwin, Amanda Shreve, Steven Benham, Nick Collier, Matt Ivey, Vic Potter, Art Kale. Excused: Doug Wildt, Tom Carr

Secretary's report of the December 21st, 2015 minutes was given by Megan Harvey as she substituted for Baldwin in December. Several additions/clarifications were noted. Motion was made by Steve Benham, seconded by Nick Collier to file the minutes as corrected. Vote was all in favor.

Treasurer's Report – Amanda Shreve reviewed financials for December. She noted that finance is still tracking a few expenses from last year. While the logger was on the property cutting trees as approved in December, a decision was made to remove a few diseased trees. The Finance Committee is recommending that the Board approve the purchase of 100 eight foot tables and a portable heater. Shreve moved to approve the purchases, Steve Benham seconded. Motion was approved.

Executive Director's Report – Megan Harvey reported that all vendor contracts have been sent out for the 2016 Fair. Some have already been returned. CCAIS has received a \$20,000 grant from the Marshall Community Foundation for the Boys and Girls building roof. Harvey stated that she will be attending a WK Kellogg Foundation seminar on grant writing. Regarding the MAFE Convention, Harvey reported that she talked with neighboring fairs to start networking on fair issues, programs, concerts, etc. The Celebrity Luncheon is coming up – there are 13 servers signed up. The proceeds will be used for capital improvements. Harvey shared information about the option of a Monster Truck show for Monday night of the fair. She talked with other fairs for their

experiences. The carnival is willing to put up some funds for this program as this would attract more attendees to the fair and the carnival.

Public Comment - requested for any agenda items.

None.

New Business:

- A. Superintendent Openings** – Hope Horton announced superintendent openings in the following categories: Youth Swine, Open Horse and Horse Pulls, Youth Ceramics, Youth and Open Floriculture, Open Culinary Arts, Youth Education and Safety. Guidelines are available for all positions. Horton explained the procedure to apply and review by the Superintendent Committee.

- B. Convention** – The Board members who attended the MAFE Convention reported on their sessions. Hope Horton attended the livestock session and discussed information regarding using livestock committees to address issues that arise, particularly during the fair. She moved that the committee be formed to include three Board members including Nick Collier, Tom Carr, and Horton and three community members from the livestock community, to be selected by the Board members on the committee. No determination would be made regarding an animal unless at least three members of the committee are personally present to address an issue. Matt Ivey seconded. Motion was approved.

Susan Baldwin attended sessions on weapons policies for fairgrounds, Ask the Attorney, 120 Day Report and Act 80 provisions, Relations with the Chamber of Commerce, Operating a Beer Tent.

Nick Collier reported on the Beer Tent, Roundtable on Concerts, Sponsorships sessions. While at the convention, he met with the Rodeo and Mud runs vendors and discussed options.

Steven Benham attended the Sheep Health and Welfare, Best Practices for Livestock Shows, and Roundtable on Premium Software sessions.

Matt Ivey attended the sessions on Campground Requirements, Logistics for Fairs and Emergency Plans, Beer Tent and Ask the Attorney.

Amanda Shreve had a family emergency and was not able to attend.

- C. Monster Trucks** – Hope Horton asked to add the consideration of a Monster Truck show to the agenda. She moved to add a Monster Truck show on Monday night of the fair. Jim Olds seconded. The motion was to spend not more than \$11,500 on a 90-minute show, to include three top name trucks. Harvey explained that CCAIS would be responsible to provide a skid steer or loader, and 3 -4 junk cars to support the show. The price of \$11,500 would be a discount from the normal fee of \$16,500. The Board asked for discussion and questions. Pattie Baughman asked if the truck show would interfere with the hitch show? Harvey said no, the hitch show is Sunday. Baughman asked how the final price would be set? Shawn Green asked for clarification on the costs. Art Kale asked for a breakdown of the costs. Harvey shared the information. Harvey said the final figures will be set after talking with the Carnival. Motion was approved.

Committee Reports

- A. Operations Committee** – Vic Parker – no report
- B. Marketing Committee** – Hope Horton – no report
- C. Superintendent Committee** – Hope Horton – nothing additional to report
- D. Small Animal Auction Committee** – Shawn Green reported that the committee just had its first meeting.
- E. Large Animal Auction Committee** – Kori Albrecht – no report
- F. Master Plan Committee** – Dick Sweet reported that the next committee meeting was planned for Jan 20 at 6:30 pm.
- G. Policy & Procedure Committee** – Cindy Thomas reported that she met with Sheriff Matt Saxton about concerns with safety and planning and to gather policy information. Harvey is going to ask other fairs for policy examples. Thomas and Harvey will be working together on assembling the policies.

Events and Community Reports:

- A. 4H Council – Marilyn Letts reported that the Council has voted on new bylaws. She stated that the trailer probably will not be fixed. It was noted that
- B. FFA Report – Megan Harvey noted that local Olivet FFA member Joe Adams was spotlighted by the state FFA Association.
- C. Floral Hall Building – No report
- D. Houston School – Margaret Taylor reported that the committee raised \$500 at the Euchre party to benefit the school.
- E. Maple Grove Church – Margaret Taylor reported that the committee had raised \$1460 Euchre party.
- F. Fair Museum – No report
- G. Cruise the Fountain – Harvey announced that the committee will be meeting with Chief Jim Schwartz shortly to set the path for the cruise this year. Reminder cards for exhibitors will be going out in the next couple of weeks.
- H. Fundraisers/Golf Outing – Ryan Harvey reported that the next committee meeting would be at the fair office on Feb 4 at 6:30 pm.

PUBLIC COMMENT – three minute time limit and one opportunity to speak.

Kim Day – Calhoun County Horse Breeders – shared that all horse events are scheduled as usual with slight time adjustments for set up. The horse pull will be Sunday night. Nick Collier confirmed that the plans are handled.

Johanna Wilson – Mini Whinnies – shared that their pancake breakfast fundraiser is set for Feb 14 and invited everyone to attend. She also asked about the set up for mini-whinnies at the fair. Hope Horton stated that this is still being organized.

BOARD COMMENTS –

Art Kale agrees that CCAIS needs to collect and organize the policies and procedures. He asked if MAFE has a template that we could use? Cindy Thomas indicated that MAFE doesn't have such a form.

Adjournment – Motion was made by Nick Collier, seconded by Steven Benham, to adjourn the meeting at 7:45 pm. Motion passed.

Submitted by Susan Baldwin, Board Secretary