

Calhoun County Agricultural & Industrial Society

Minutes of Board Meeting

January 16th, 2017 – Marshall Middle School - 7:00 PM

Call to Order

The January 16th, 2017 Board meeting was called to order by CCAIS Board President, Vic Potter at 7:00 pm at the Marshall Middle School.

Pledge of Allegiance was led by Art Kale.

Attendance with Roll Call was conducted by Susan Baldwin.

Present: Vic Potter, Doug Wildt, Amanda Shreve, Susan Baldwin, Steven Benham, Tom Carr, Art Kale, Erik Myers. Excused: Nick Collier, Matt Ivey, Jim Olds

Approval of Agenda - motion by Art Kale, seconded by Steve Benham, to approve the agenda. Motion passed.

Secretary's report of the October 17th, 2016 minutes was given by Susan Baldwin. Baldwin noted that no Board meetings were held in November and December due to the holidays and the Annual Meeting. Motion was made by Susan Baldwin, seconded by Amanda Shreve, to file the minutes as presented. Motion passed.

Treasurer and Finance Committee Reports – Amanda Shreve presented the report. She noted that the old checking account was ready to be closed. A new account has been set up for raffles. Shreve shared information on the assets, restricted and liquid, as well as liabilities. She also discussed profits and losses by class. Motion was made by Steven Benham, seconded by Tom Carr, to close the old checking account, and accept and file the Treasurer's report. Motion passed.

Executive Director's Report – Megan Harvey shared information on activities at the fairgrounds since the October meeting. Biggest event was the Merry Mile. Many CCAIS members attended and volunteered at the event. Revenues were approximately \$26,000. As agreed, some of the proceeds will go to the donor who established the event to reimburse her for the displays and other materials. Fairbook is currently in revisions. Megan will be contacting the superintendents to proof their sections. Non-livestock judge letters are out and will be returned shortly. Livestock judge letters should be out shortly. Volunteers will need name badges again this year and should

stop by the office to get photos taken. A new form has been created for any Superintendent requests for maintenance needed. See Megan for a copy. A calendar of the 2017 events scheduled so far is also available. Celebrity luncheon is coming up next on Feb 3. This past week, several Board members and staff attended the MAFE convention in Grand Rapids. Lots of good information was brought back including ideas for master planning and corporate picnic events.

Public Comment - requested for any agenda items.

None.

New Business:

- A. **Poultry and Horticultural Superintendents** – Vic Potter and Megan Harvey reported on new names selected for superintendent positions.

_____ **Megan – I missed the details about these – my notes show that we voted on these folks together but I missed the names – sorry**

_____ Tom Carr moved to approved the selection of the new superintendents, Steven Benham seconded. Motion passed.

Discussion Items:

- A. **Officer Announcement** – Vic Potter announced that the following Board members had been selected for officer positions: Vic Potter, President, Doug Wildt First Vice President, Jim Olds Second Vice President, Susan Baldwin Secretary and Amanda Shreve Treasurer.
- B. **Beef Age Change** – Tom Carr reported that Superintendent Greg smith has asked that the age for showing beef be adjusted down one year to allow younger kids to show. Other shows around the state are allowing this. The Board will review and vote on this in February.
- C. **Celebrity Luncheon** – Megan Harvey stated that we are still looking for volunteers for the Celebrity Luncheon. The theme is – Oh the Places You Will Go!

Committee Reports

- A. **Operations Committee** – Vic Potter reported that the master plan process will pick back up in February.

- B. Marketing Committee** – Megan Harvey reported that the marketing committee is working on off-season events and considering radio ads.
- C. Superintendent Committee** – Megan Harvey reported that Margaret Harvey will be taking over this committee.
- D. Small Animal Auction Committee** – Tom Carr reported that the Small and Large Animal Auction Committees are considering merging. This will be discussed at meetings in the next few weeks. This action would cut down on checking accounts and volunteer requirements.
- E. Large Animal Auction Committee** – See report for Small Auction.
- F. Livestock Committee** – Tom Carr shared that he attended the livestock sessions at the MAFE convention.
- G. Master Plan Committee** – Nothing further from Vic Potter’s comments.
- H. Policy & Procedure Committee** – The Employee Handbook will be considered at a upcoming Board meeting.
- I. Millionaire Raffle Committee** – no report

Events and Community Reports:

- A. 4H Council** – Marilyn Letts reported that the theme for the year is Oh the Places You Will Go – selected by the students. The kids will participate in the cardboard sled race in Albion.
- B. FFA Report** – Amanda Shreve reported that the Marshall FFA chapter will be reviewing its bylaws and doing updates.
- C. Floral Hall Building** – John Taylor reported he had nothing at this time.
- D. Houston School** – no report.
- E. Maple Grove Church** – Margaret Taylor reported that they had held a euchre party fundraiser with proceeds to be split between the Church, Museum and School. Jan 28th will be an auction fundraiser.
- F. Fair Museum** – no report.

- G. Cruise the Fountain – Megan reported that the committee is still looking at dates.
- H. Fundraisers/Golf Outing – Amanda Shreve reported nothing new at this time.

PUBLIC COMMENT – three minute time limit and one opportunity to speak.

Kim Day asked what the current showing age is for beef. Tom Carr stated that the current age limit is 9 years. The proposed change would reduce the showing age to 8 years old.

BOARD COMMENTS –

Tom Carr thanked the membership for sending representatives to the MAFE Convention. There was important information on bio security and swine stress.

Steve Benham attended the MAFE tech sessions and is reviewing options for PA systems in the barns.

Susan Baldwin shared her information from the sessions including Meet Your Legislators, Ask the Attorney, Liability and Insurance Matters, Working with Vendors and the Zone breakout session.

Amanda Shreve attended sessions including Leadership training, Youth Auction participation and impact on school sports participation, and contracting.

Erik Myers attended several sessions including the extended concealed carry class instruction session.

Elise Switzer attended sessions on Groupon, King and Queen events, green products and Blue Ribbon premium training.

Vic Potter stated that he had been hearing some complaints 3rd and 4th hand. He reminded folks to bring concerns to Board members or Megan. The Board does want to hear concerns to matters can be addressed.

Adjournment – Motion was made by Steven Benham, seconded by Tom Carr, to adjourn the meeting at 7:56 pm. Motion passed.

Submitted by Susan Baldwin, Board Secretary