

# Calhoun County Agricultural & Industrial Society

## Minutes of Annual Meeting

November 16, 2017 – Marshall Township Hall - 7:00 PM

### **Call to Order**

The November 16, 2017 Annual Meeting of CCAIS was called to order by CCAIS Board President, Vic Potter, at 7:00 pm at Marshall Township Hall.

Pledge of Allegiance was led by Nick Collier.

Determination of Quorum – Vic Potter asked Executive Director Megan Harvey for member attendance to determine quorum for the Annual Meeting. Harvey reported that more than twenty CCAIS members in good standing were physically in attendance, meeting the quorum requirements of Article IV, Section 4 of the CCAIS Bylaws at the Annual Meeting. It was determined a quorum did exist to conduct all business.

Attendance of Board Members with Roll Call was conducted by Susan Baldwin.

Present: Vic Potter, Doug Wildt, Amanda Shreve, Susan Baldwin, Steve Benham, Tom Carr, Nick Collier, Matt Ivey, Erik Myers. Members excused: Jim Olds, Art Kale.

Approval of Agenda – Motion was made by Susan Baldwin, seconded by Steve Benham, to approve the meeting agenda. Motion was approved.

Approval of Minutes of 2016 Annual Meeting - Susan Baldwin presented the minutes from the Annual Meeting of December 2016. Motion to accept the minutes was made by Susan Baldwin, seconded by Matt Ivey. Motion was approved.

Review of 2017 Budget and 2018 Budget – Amanda Shreve provided the Treasurer’s report. She discussed the 2017 actual and 2018 budget figures provided at the meeting. She noted assets on the balance sheet, and the information on the profit and loss statement. General unrestricted balance was \$118,283.23. Some final payments still are outstanding from the fair – final numbers will be updated as necessary. Shreve also shared an update on the mortgage status. Shreve discussed the proposed 2018 Budget and shared that the Board had reviewed the proposed budget. Amanda Shreve moved to put the Treasurer’s report on file, seconded by Steve Benham. Motion was approved.

**Election of Directors** – Vic Potter stated that the meeting would now move to Election of Directors. Potter noted the candidates on the ballot – Amanda Shreve, Doug Wildt, Kori Albrecht, Harmony Dawson and Steve Swafford. He then asked for candidates to make brief comments. All candidates shared remarks. Potter then asked for nominations from the floor. In accordance with Roberts Rules of Order, Potter asked for nominations three times. No nominations were offered. Hearing no nominations, Charlie Letts moved that the nominations be closed, seconded by Bud Moe. Motion to close nominations was approved by voice vote of the membership.

Susan Baldwin explained that ballots must be marked using an “X” to have a valid vote. Circling the names will not count. After providing these instructions, the vote was taken, and ballots collected and given to the volunteers to tabulate. The results would be reported later during the meeting when the results are available.

### **Year in Review**

Megan Harvey shared a review of CCAIS and fairground events in 2017. The 2017 Fair was a success. CCAIS received more than \$110,000.00 in sponsorships this year. CCAIS also received several grants, including from Firekeepers Casino, Marshall Community Foundation and Cronin Foundation. The new smart phone app was a success for fair events.

**MEGAN – could you please fill in your info from your report? It looks like it wasn’t emailed to me. THANKS. I also need the names of the two guys from C2AE.**

An update was provided regarding the Master Plan. Russ \_\_\_\_\_ and Roger \_\_\_\_\_ from C2AE reported on the steps they have undertaken so far, including a chart of tasks and next steps. They attended the fair and shared their observations. They will send documents to Megan so that the information can be posted online.

### **Awards**

Vic Potter and Megan Harvey presented the Volunteer Awards for the year while the ballots were being tabulated.

Vic and Megan, along with the Board, expressed many thanks to Tom Carr for his years of service on the Board and presented Tom with a token of appreciation.

Lifetime Award – Tyler Avery – **Megan shared NEED INFO PLEASE on this and the other awards below**

Years of Service Award – Calhoun County Sheriff’s Office. Matt Saxton accepted on behalf of the men and women in the office.

Volunteer of the Year – Amanda Shreve - the Fair selected Amanda because of her tireless work in handling funds and receipts during fair week and the financial matter for CCAIS all during the year.

Project of the Year – Merry Mile and Harmony Dawson –

### **Election Results**

Catherine Yates, one of the volunteers to count the ballots, presented the results of the Board candidate vote. The following individuals were elected to serve in the open seats on the CCAIS Board for the next three years, having received the top three most votes – in no particular order - Amanda Shreve, Doug Wildt, and Steve Swafford. Ballots would be kept by Catherine Yates of Chemical Bank for at least 30 days until the Board votes to destroy the ballots in accordance with the Bylaws. The Board thanked the volunteers who counted the ballots.

### **Other Business and General Member Comments**

Fred McMillen, the dairy starter superintendent, shared his concerns about some of the changes in the show this year. He was also concerned about his superintendent review. He stated he shared his comments with the reviewing panel but they did not have a discussion with him. He expected more input. McMillen also discussed concerns about painting the barn and asked the Board to follow through. He commented that he worked with Steven Benham on a program to record information which went well and was a great effort. However, he expressed concerns about how issues were handled among the group of superintendents and volunteers without the approval of the Livestock Committee. The Fair Book needs to be updated for changes such as moving to oral feed records for the youth exhibitors. Also suggested that policies be developed for instances such as when an animal gets injured and affects the opportunity to be in the auction.

Bruce Rapp expressed his thanks to the people who supported the auctions for the school, church and museum. He stated that over \$45,000 has been made from the auctions over the years.

Harmony Dawson shared updates on the Merry Mile event. There are still open slots for volunteers to work the event, particularly the gate and Floral Hall. There is also a need for more rope lights to decorate more trees.

### **Board Comments**

Vic Potter expressed many thanks to the volunteers who support the fair and CCAIS events all through the year. He thanked all of the Board members for working together over the year. He said huge thanks to Amanda for her work handling funds and expressed thanks to Matt Ivey for his work on the Master Plan. Potter reminded attendees that the December Board meeting was cancelled.

**Adjournment** – Seeing no more business to come before the meeting, Potter adjourned the Annual Meeting at 8:02 pm.

Submitted by Susan Baldwin, Board Secretary