

Calhoun County Agricultural & Industrial Society

Minutes of Board Meeting

February 19, 2018 – Marshall Middle School - 7:00 PM

Call to Order

The February 19, 2018 Board meeting was called to order by CCAIS Board President, Vic Potter at 7:00 pm at Marshall Middle School.

Pledge of Allegiance was led by Jim Olds.

Attendance with Roll Call was conducted by Susan Baldwin.

Present: Vic Potter, Amanda Shreve, Susan Baldwin, Steven Benham, Art Kale, Erik Myers, Jim Olds, Steve Swafford. Excused: Doug Wildt, Nick Collier. Absent: Matt Ivey

Approval of Agenda - motion by Susan Baldwin, seconded by Jim Olds, to approve the agenda as amended. Motion passed.

Secretary's report of the January 15, 2018 Board meeting minutes was given by Susan Baldwin. Motion was made by Susan Baldwin, seconded by Amanda Shreve to file the minutes. Motion passed.

Treasurer and Finance Committee Reports – Amanda Shreve reminded attendees that the financial reports are now done quarterly. The first quarter report for November, January and February will be presented in March. The quarterly reports will provide more detail.

Executive Director's Report – Megan Harvey shared the following Executive Director report. The staff is working on fair book updates. Youth livestock entries will only be accepted online this year. This will sync with the Blue Ribbon software and fees will be collected online resulting in fewer missed fees. A computer will be available in the office for people to use. Megan will attend Superintendent and club meetings to help with the online registrations.

Megan also reported on the Judging Committee guideline updates. There will be two committees – one under livestock and one under non-livestock. A draft was shared at the meeting and will be voted on in March. Livestock Committee is working on updating forms. Next meeting is Feb 28 at the Church.

Megan reported on the proceeds from the Celebrity Luncheon. The net from the lunch was down a bit from the prior year but continues to be a good event.

Public Comment - requested for any agenda items.

Hope Horton shared comments on the proposed committee structure guidelines – should refer to Vice Chair rather than Co-chair. She also discussed the process for proposing budgets for that committee. She also asked about the proposed changes to the Organization Chart and asked for clarifications.

New Business:

- A. Registered Youth Club Approval.** Megan Harvey reported that seven more groups have applied for approval and meet the requirements. Megan recommended that the youth groups be approved. Motion was made by Amanda Shreve, seconded by Steve Benham, to approve the youth groups. Motion was passed unanimously by voice vote.
- B. Committee Structure Approval** – Vic Potter and Megan reviewed the proposed Committee Structure document. Jim Olds moved that the proposed language be approved with the change from co-chair to Vice Chair. Erik Myers seconded. Motion was approved unanimously by voice vote.
- C. Superintendent Recommendations** – Megan Harvey presented the recommendation of the Superintendent Review Committee to approve Melanie Piepkow as the Super for Floral Hall, Kyle Klingaman for Goats and Danielle Swafford and Evan Leach as co-supers for swine. Motion was made by Amanda Shreve, seconded by Jim Olds, to approve the recommendation. Voice vote was taken with seven in favor, one abstaining (Steve Swafford) – motion approved.
- D. CCAIS Organizational Flow Chart** – Megan Harvey reviewed the proposed revisions to the CCAIS Organizational Flow Chart. The Board discussed several changes for clarity in the areas of Livestock Committee and the Judging Committees. Also the chart would be edited to simplify descriptions. Erik Myers moved to approve the chart with the changes discussed. Steve Swafford seconded. Motion was approved unanimously by voice vote.
- E. Livestock Committee Recommendations** – Megan Harvey presented a recommendation from the Committee to adjust the age ranges for

Showmanship, feed records and educational exhibits. Motion was made by Jim Olds, seconded by Steve Swafford, to approve the recommended changes. Motion was approved unanimously by voice vote.

Discussion Items:

- A. **None.**

Committee Reports

- A. **Operations Committee** – Ryan Harvey gave a report on the Church and School siding. Both buildings have lead paint. Siding will be done in early to mid March.
- B. **Marketing Committee** – Megan Harvey indicated that the committee will be meeting soon. They are working on flyers and social media.
- C. **Superintendent Committee** – no additional report.
- D. **Animal Auction Committee** – Megan Harvey reported that the committee was planning on meeting shortly.
- E. **Livestock Committee** – Hope Horton reported that the Committee will be getting together with the Supers.
- F. **Master Plan Committee** – Megan Harvey reported that the committee was scheduling a meeting for early March.
- G. **Policy & Procedure Committee** – Megan Harvey stated there was nothing new to report at this time.
- H. **Millionaire Raffle Committee** – Vic Potter noted that Bryan Boyd was working on this project. Susan Baldwin reported that Boyd had emailed that a committee meeting would be scheduled soon.

Events and Community Reports:

- A. **4H Council** – Kathy Fischer reported that the lockup is coming in March. Everyone is working on sharing information about 4-H and trying to reach a broader group of kids. Applying for a grant for an AmeriCorps person. The Council is putting up \$4000 toward the application. The position would be 40 hours a week for 11 months.

- B.** FFA Report – Amanda Shreve reported on the Marshall FFA activities. The new classroom at Marshal High is a nice space. Marshall hosted the districts event and 28 kids participated. Kathy Fischer shared that Abby Green is the new Homer FFA advisor. They are offering a tractor program. They have new greenhouse equipment. They will also be hatching chicks.
- C.** Floral Hall Building – John Taylor reported that there is nothing additional to report.
- D.** Houston School – Margaret Taylor reported for the School, Church and Museum. There will be an auction on March 10 as a joint fund raiser, and a euchre party on March 2.
- E.** Maple Grove Church – See School report.
- F.** Fair Museum – See School report.
- G.** Cruise the Fountain – Megan Harvey reported that the new web site is up. CCAIS has contracted with a promoter to do the leg work for the event. Fair will share the gate and receive the sponsor funds.
- H.** Fundraisers/Golf Outing – Megan Harvey stated that she has not heard back from the person who had expressed some interest in chairing this event. Vic Potter stated that perhaps the Fair should focus on the raffle rather than the golf event as time is running short.

PUBLIC COMMENT – three minute time limit and one opportunity to speak.

Margaret Taylor expressed concerns about having the open class youth in Floral Hall during fair week. The location is windy and busy and the exhibits get damaged. She suggested that the open class youth go back to the Boys and Girls building. Megan had concerns because no one is in charge of that class and it is not organized.

BOARD COMMENTS –

Vic Potter noted that several changes were addressed today but that everyone is working for the good of the Fair. He likes the Livestock and Judging Committee changes.

Adjournment – Meeting was adjourned at 7:45 pm by Vic Potter.

Submitted by Susan Baldwin, Board Secretary