

CCAIS Board Minutes

January 15, 2020

1) Meeting was called to order at 7pm by President Bruce Rapp

Roll call was taken, S Baldwin excused, all others present

In the absence of the board secretary, Hope Horton will be taking minutes

Welcomed new board members L Sands and T Letts

2) The Agenda was approved by S Benham, 2nd by C Riddle

3) Secretary's report approved by B Desmet, 2nd by S Benham

4) Treasurer's report approved by L Sands, 2nd by S Benham

5) Managers report given by J Rice; Merry Mile had 1460 cars, there were 2 wedding engagements in Floral Hall, Comcast holiday party in Floral Hall, will look into renting it next year for business or family parties. Attended the MAFE convention in Grand Rapids, lots of educational workshops and industry networking. Celebrity luncheon will be Jan 31st at Cornwell's, Volunteer Appreciation Party will be February 12th at Floral Hall. Fair book ads are due by Feb 3rd.

6) Members of the audience comment on agenda items- none

7) Discussion items:

A) Committee board representatives & members-

Operations: J Olds, D Wildt, V Parker, E Myers

Bylaw: S Baldwin, B Desmet

Finance: B Rapp, B Desmet, C Riddle

Nominating: B Desmet, D Keissling, J Pardoe

Membership: T Letts, S Swafford

Volunteer Appreciation: J Rice, office staff

Livestock: H Horton, D Wildt, S Swafford, V Parker, K Albrecht, J Wilson, J Darrow, S Green

Livestock Auction: S Benham, C Landis, S Green

Livestock Judges V Parker, C Boring, K Love

Non Livestock: S Benham, L Sands, T Letts, K Fischer, J Rice, L Fishhaber,

Non Livestock Auction: S Benham, M Albrecht, T Pritchard

Non Livestock Judging: M Albrecht, B Rapp, K Fischer

King & Queen: L Sands, T Letts, B Rapp

Grandstand: J Rice, L Sands, S Swafford, H Newcomb, N Newcomb

B) Superintendent Job Description, livestock: H Horton suggested making it a one year job instead of the current 3 year. This falls in alignment with the yearly review and board approval of superintendents.

8) Action Items:

A) 2020 Budget Approval motion made by B Desmet, 2nd by L Sands

Discussion: H Horton, having just received it, not comfortable with approving something we haven't discussed.

D Wildt, money not earmarked for pagent or pen fee haven't been included.

C Riddle, would like to see an audit

B Desmet, won't have an audit, it will be a review.

J Olds, asked the difference between an audit and a review

B Desmet, a review will look for discrepancies, quick book entries, transactions. An audit will review the controls and transactions. We aren't ready to do that. Bill has a few questions for the CPA and will review with the board.

Roll call vote to approve the 2020 budget:

B Desmet, yea	L Sands, yea	J Olds, Ney	H Horton, ney	
S Benham, yea	S Swafford, ney	T Letts, ney	D Wildt, ney	C
Riddle, ney				

Motion denied

B) Superintendent Job Description, livestock: motion made by H Horton 2nd by C Riddle, H Horton suggested making it a one year job instead of the current 3 year. This falls in alignment with the yearly review and board approval of superintendents. 1 ney, Motion carried

C) Livestock Fairbook Changes: motion made by D Wildt, 2nd by J Olds to approve the changes presented by the livestock committee.

Discussion: L Sands would like time to look them over before voting

B Desmet, nothing different than finance committee, haven't reviewed them.

T Letts, Motion to table until next month.

H Horton, these are standard changes in reference to weights, show requirements and guidelines. Delaying this will keep the fairbook from going to print. This also doesn't affect the finances like the budget does.

B Desmet, ney	L Sands, ney	T Letts, ney	S Benham, ney	D
Wildt, yea				

C Riddle, yea
ney

J Olds, yea

S Swafford, yea

H Horton, yea

B Rapp,

Motion tied 5-5, 1 absent

D) tabled until Feb 2020 meeting

E) Admission fees; motion made by J Olds, 2nd by T Letts to accept the stated prices

Day Pass \$7, Week Pass \$30, Parking Daily \$5, Parking weekly \$20

Discussion: L Sands explained that other county fairs charge for parking and the revenue generated will help the fair.

J Rice, encourage people to carpool.

Motion passed

9) Committee Reports:

a) Operations: J Olds, dump station out back; we need to put our thumb down, fix the signage and the cable.

b) Bylaws: nothing

c) Noninating: B Desmet, nothing

d) Volunteer Appreciation: J Rice, Volunteer Appreciation Party Feb 12th, 5:30 pm Floral Hall RSVP to office

e) Livestock Committee: H Horton explained the process for applying for a vacant position. Currently there is 1 opening for a non board member.

f) Livestock Auction: nothing

g) Livestock Judging: nothing

h) Non livestock Committee: J Rice, 2 openings: Youth ceramics, Youth Leadership

i) Non livestock Auction: nothing

j) Non livestock Judging: nothing

k) Fair King & Queen: L Sands, B Rapp, T Letts are touching base with the committee to get things planned

l) Grandstand Events: J Rice, working on finalizing fair schedule, will announce at February meeting. Concert; still waiting on contract

m) Membership committee: T Letts, nothing

10) Event & Community Reports

a) 4-H council – Marilyn has resigned, K Fischer thanked her for her service. There's a lot going on with a welding program, chocolate class and sewing.

b) FFA report- T Letts, districts are coming up, help is needed.

c) Floral Hall- J Taylor, nothing at this time

d) Houston School- nothing

e) Old Maple Grove Church- M Taylor, the Christmas Eve service was lovely, euchre party coming up Feb 7th in Eckford

f) Fair Museum- J McKeever, nothing at this time

11) Public Comment:

Fred McMillen – resigned at Dairy Starter Superintendent. Several board members thanked him for his service

Motion to adjourn- B Desmet, 2nd L Sands 7:40pm